



City of Austin

Founded by Congress, Republic of Texas, 1839
Municipal Building, Eighth at Colorado, P.O. Box 1088, Austin, Texas 78767 Telephone 512/499-2000

March 29, 2001

Mr. Frank Turner
P O Box 20741
Raleigh, North Carolina 27619
(919) 782-8114

Dear Mr. Turner:

This is to inform you that City of Austin, Water and Wastewater Utility's Standards Committee has reviewed and will consider the application of the Polypropylene Extension Ring for Manhole, Valve and Meter Boxes. Below is the Water and Wastewater Utility's Standard Product Approval Process.

1. Product and Equipment Representatives shall submit a written request for consideration to the Water and Wastewater Utility Standards Committee Chairperson. This request shall comprise a complete submittal – in a single package – which includes the following:
 - a). Product description, technical specifications, and catalog information.
 - b). All applicable product standards (AWWA, ASTM, ANSI, NFPA and others), and related manufacturer's certification.
 - c). Test results (independent laboratory if necessary) which show compliance with applicable standards.
 - d). Installation procedures for the particular product.
 - e). Product availability; manufacturing location; delivery time and quantity.
 - f). Maintenance requirements; recommended maintenance schedule; special equipment and procedures.
 - g). Product references: municipal or public users. These shall include users name, address and telephone number; product application and number of years in use; name and telephone number of a contact person having knowledge of the particular usage.
 - h). Material safety data sheet (MSDS) if applicable.
 - i). Recent product revisions or improvements.

Please provide your original submission to Mr. Jim Edwards and 8 copies to me at the address below:


Mr. Jim Edwards
Acting Chairperson
Water and Wastewater Utility Standards Committee
P O Box 1088
Austin, Texas 78767

Mr. Jesse C. Alba
Water and Wastewater Utility
3907 South Industrial Drive
Austin, Texas 78744

Frank Turner
Pg. 2

Thank you for your patience. If you have any questions, please feel free to contact me at (512) 912-6201.

Sincerely,



Jesse C. Alba, Division Manager
Field Support Services Division
Water and Wastewater Utility

JCA:rg

Xc: Reynaldo Cantu, P.E., Assistant Director, Engineering, Water & Wastewater Utility
David Juarez, P.E., Assistant Director, Operations & Maintenance, Water & Wastewater Utility
Jim Edwards, Acting Chairperson, Water and Wastewater Utility Standards Committee